



# **FORWARD PLAN**

**29 November 2021 - 3 April 2022**

**Produced By:**

**Democratic Services  
City of York Council  
West Offices  
York  
YO1 9GA  
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# EXECUTIVE FORWARD PLAN

## What is the Executive Forward Plan?

The Executive Forward Plan is a list of all non-key and key decisions the Authority intends to take during the next four month period. The Plan is updated weekly, every Monday and is available to view on-line at [www.york.gov.uk](http://www.york.gov.uk)

## What is a non-key decision?

For the purposes of the Plan, a non-key decision is defined as a 'decision of normal importance' which:

- the Executive can collectively take as set out in Part 3 of the council's constitution
- which any Executive Member can take individually in line with the Council's Scheme of Delegation

## What is a key decision?

A key decision is defined as a decision which is likely:

- to result in the Council incurring expenditure, or making savings, which are significant having regard to the Council's budget for the service or function to which the decision relates i.e.:
  - make a saving of more than 10% of the budget for a particular area - or be more than £500,000
  - require spending that is more than 10% of the budget for a particular area - or be more than £500,00
- to be significant in terms of its effects on communities

Such 'key decisions' can only be taken by the Executive, unless they have been **specifically** delegated to an Executive Member or Officer, or unless the Leader or Chief Executive is exercising their urgency powers.

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### **What information does the Forward Plan contain?**

In relation to each issue entered on the Forward Plan, there are details of:

- the date on which or time period within which the decision will be taken;
- the wards affected;
- how to make representations on the issue in hand; and
- what the consultation will be taking place, where applicable.

### **If I have a query about an entry on the Forward Plan, who do I contact?**

Wherever possible, full contact details are listed in the individual entries in the Forward Plan. If you are unsure how to make contact or have any general enquiries about the Forward Plan, please ring Democratic Services on Tel No. 01904 551031

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## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 09/12/21

**Item Type:** Executive Decision - of 'Normal' Importance

**Title of Report:** City of York Planning Policy Housing Delivery Action Plan

**Description:** Purpose of Report: The report relates to a Housing Delivery Action Plan (HDAP), which is required of the council via national planning policy (the National Planning Policy Framework 2021),

The report considers the Housing Delivery Test housing requirement and outlines an action plan for those areas that the council has the ability to influence and which can support housing delivery. The Action Plan will be monitored and updated annually as required by national planning policy and will be used to support collaborative working across the council to deliver the action plan and ultimately the housing requirement for York.

The Executive will be asked to approve the Housing Delivery Action Plan and support the implementation across the council.

**Wards Affected:** All Wards

**Report Writer:** Alison Cooke      **Deadline for Report:** 29/11/21

**Lead Member:** Executive Member for Economy and Strategic Planning, Executive Member for Housing & Safer Neighbourhoods  
**Lead Director:** Corporate Director of Place

**Contact Details:** Alison Cooke

Alison.Cooke2@york.gov.uk

### Implications

**Level of Risk:** 04-08 Regular monitoring required      **Reason Key:**

**Making Representations:** Not Applicable.

**Process:** All relevant officers and members will be consulted.

**Consultees:**

**Background** City of York Planning Policy Housing Delivery Action Plan

**Documents:** housing\_monitoring\_update\_2020\_21.pdf  
EX\_CYC\_43a\_G\_L\_Hearn\_Housing\_Needs\_Update\_September\_2020.pdf  
City of York Planning Policy Housing Delivery Action Plan

**Call-In**

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 31/01/22

## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 09/12/21

**Item Type:** Executive Decision - a 'Key Issue' - decision leading to savings or expenditure of £500,000 or above

**Title of Report:** Occupational Health Provision

**Description:** Purpose of Report: To seek permission to re-procure an Occupational Health Provision for the Council.

The Executive will be asked to:

- Agree to procure an occupational health provision effective from June 2022.

- To delegate to the Chief Operating Officer power to select the appropriate procurement route and award the contract to the successful bidder.

This item has now been withdrawn as it has been agreed as it is a standard contract renewal it can be approved as an officer decision.

**Wards Affected:** All Wards

**Report Writer:** Kay Crabtree **Deadline for Report:** 29/11/21

**Lead Member:** Executive Member for Finance and Performance

**Lead Director:** Chief Operating Officer

**Contact Details:** Kay Crabtree, HR Manager (Performance and Change)

kay.crabtree@york.gov.uk

### Implications

**Level of Risk:**

**Reason Key:** A decision which is likely to result in the Council incurring expenditure, or making savings which are significant having regard to the Council's budget for the service or function to which the decision relates. The savings or expenditure are significant if they are equal to or greater than £500,000 or equal to or greater than £100,000 where the savings or expenditure



exceeds 10% of the budget for the service plan area whichever is the less. Expenditure in excess of these levels will not constitute a key decision if such expenditure is made as part of the implementation of a decision which itself was a key decision e.g. the award of a contract.

**Making Representations:**

**Process:** To engage with a range of internal stakeholder groups from across the Council to review the current provision and agree outputs needed from any new contract provision.

Consultees:

- JHSC;
- Workplace wellbeing group;
- Trade Unions;
- Cross Directorate Working Groups.

**Consultees:**

**Background Documents:** Occupational Health Provision

**Call-In**

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

31/01/22

## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 09/12/21

**Item Type:** Executive Decision - a 'Key Issue' - decision with significant effects on communities

**Title of Report:** Securing the Future of the Bootham Park Hospital Site

**Description:** Purpose of Report: This report sets out the terms that have been negotiated with NHS Property Services Limited, their preferred development partner Enterprise Retirement Living Limited and the York Teaching Hospital NHS Foundation Trust to help secure the future of the former Bootham Park Hospital site with proposals to deliver the benefits identified during extensive public including access to the parkland and provision of pedestrian and cycle access through the site to link with the route through to Scarborough Bridge.

The Executive will be asked to authorise the establishment of a set of legal Agreements and Leases in order to secure the desired outcomes identified by citizens and stakeholders during extensive public engagement in 2018 and 2019.

**Wards Affected:** Guildhall Ward

**Report Writer:** Nick Collins                      **Deadline for Report:** 25/11/21

**Lead Member:** Executive Member for Finance and Performance

**Lead Director:** Corporate Director of Place

**Contact Details:** Nick Collins, Commercial Property Manager

nicholas.collins@york.ov.uk

### Implications

**Level of Risk:** 04-08 Regular                      **Reason Key:** It is significant in terms of monitoring required                      its effect on communities

**Making Representations:** Not Applicable.

**Process:** The priorities for negotiation and agreement have been shaped by extensive public and stakeholder engagement.

Consultees: Ward Councillors, neighbours to the site, the wider community and citizens of York, York BID and businesses in Gillygate and Bootham, local schools and the Children's Services team, York Minster, Hospital Trust patients, staff and managers, York CVS, York Older People's Assembly, York Civic Trust and Historic England.

**Consultees:**

**Background Documents:** Securing the Future of the Bootham Park Hospital Site

**Call-In**

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 31/01/22

## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 09/12/21

**Item Type:** Executive Decision - a 'Key Issue' - decision leading to savings or expenditure of £500,000 or above

**Title of Report:** Housing Energy Efficiency Programme update - utilising Grant Funding to deliver Additional Retrofit Works

**Description:** Purpose of Report: To update Members regarding the outcome of the Sustainable Warmth Fund Application and agree the next steps to ensure that residents affected by fuel poverty are supported. The report will also provide an update on works to reduce carbon emissions within the housing sector in York and the sub-region. It will also provide an update on projects which are currently underway, delivering energy efficiency improvements across all housing tenures, as well as presenting opportunities for utilising additional grant funding to deliver further retrofit works in order to reduce carbon emissions, reduce fuel poverty and increase the warmth, comfort and health of our homes which will contribute to the ambition of York being carbon neutral by 2030.

The Executive will be asked to note the progress of the current Housing Energy Efficiency Programme and the award of Local Authority Delivery funding.

Receive an update about the Sustainable Warmth Competition to support private residents access energy efficiency grants. Note the submission of a grant application to BEIS under the Social Housing Decarbonisation Fund and approve use of the HRA funding to deliver retrofit works to the lease energy efficient council homes. To approve the procurement of new delivery partners to undertake energy efficiency works and to agree the MOU with the UN for York to become an International Centre of Excellence on higher Performance Buildings.

**Wards Affected:** All Wards

**Report Writer:** Michael Jones      **Deadline for Report:** 29/11/21

**Lead Member:** Executive Member for Housing & Safer Neighbourhoods

**Lead Director:** Corporate Director of Place

**Contact Details:** Michael Jones

michael.jones@york.gov.uk

### Implications

**Level of Risk:**

**Reason Key:** A decision which is likely to result in the Council incurring expenditure, or making savings which are

significant having regard to the Council's budget for the service or function to which the decision relates. The savings or expenditure are significant if they are equal to or greater than £500,000 or equal to or greater than £100,000 where the savings or expenditure exceeds 10% of the budget for the service plan area whichever is the less. Expenditure in excess of these levels will not constitute a key decision if such expenditure is made as part of the implementation of a decision which itself was a key decision e.g. the award of a contract.

**Making Representations:** Not Applicable.

**Process:** All relevant officers and Members will be consulted along with other officers from other consortia councils.

**Consultees:**

**Background Documents:** Housing Energy Efficiency Programme update - utilising Grant Funding or deliver Additional Retrofit Works

**Call-In**

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 31/01/22

## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 09/12/21

**Item Type:** Executive Decision - a 'Key Issue' - decision with significant effects on communities

**Title of Report:** Domestic Abuse Act 2021

**Description:** Purpose of Report: Is to inform Members about the Domestic Abuse Act 2021, the new statutory responsibilities for local authorities under the Act and the proposed governance arrangements for a new statutory Domestic Abuse Local Partnership Board for City of York. The report also has attached the City of York and North Yorkshire Domestic Abuse Safe Accommodation Draft Strategy which is currently out for consultation.

The Executive is asked to support the recommendations and make any comments on City of York and North Yorkshire Domestic Abuse Safe Accommodation Draft Strategy

**Wards Affected:** All Wards

**Report Writer:** Sharon Stoltz **Deadline for Report:** 25/11/21

**Lead Member:** Executive Member for Health and Adult Social Care

**Lead Director:** Director of Public Health

**Contact Details:** Sharon Stoltz, Director of Public Health, City of York

sharon.stoltz@york.gov.uk

### Implications

**Level of Risk:** 04-08 Regular monitoring required **Reason Key:** It is significant in terms of its effect on communities

### Making Representations:

**Process:** An independent external assessment of the council's readiness to effectively undertake its responsibilities and requirements in the Domestic Abuse Act 2021 was commissioned earlier this year resulting in the publication of a report in July 2021. This report is attached to the Executive report as an Annex.

#### Consultees:

The independent assessment included consultation and engagement with a wide range of stakeholders in York including City of York Council officers across Directorates, representatives of partner agencies on the Safer York Partnership Board, Health and Wellbeing Board, Safeguarding Children Partnership, Safeguarding Adults Board, Office of the Police Fire and Crime

Commissioner and voluntary and community sector.

**Consultees:**

**Background Documents:** Domestic Abuse Act 2021  
Domestic Abuse Act 2021

**Call-In**

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 31/01/22

## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 09/12/21

**Item Type:** Executive Decision - of 'Normal' Importance

**Title of Report:** Lord Mayoralty 2022/23

**Description:** Purpose of Report: To invite the Executive to consider the points system for the annual nomination of the Lord Mayor for the City of York Council.

The Executive will be asked to formally confirm those with the most points to qualify for nomination of the Lord Mayor for the approaching new municipal year, 2022/2023.

While we always aim to provide 28 days' notice of a decision being made, on this occasion this was not possible. Reason: In order to apply the system used for the allocation of points for the role of Lord Mayor for the coming mayoral year 2022/23 and undertake appropriate consultation.

**Wards Affected:** All Wards

**Report Writer:** Dawn Steel **Deadline for Report:** 29/11/21

**Lead Member:** Executive Leader (incorporating Policy, Strategy and Partnerships)

**Lead Director:** Director of Governance

**Contact Details:** Janie Berry, Director of Governance, Dawn Steel, Head of Civic & Democratic Services

Tel: 01904 555385,

janie.berry@york.gov.uk, dawn.steel@york.gov.uk

### Implications

**Level of Risk:** 04-08 Regular **Reason Key:**  
monitoring required

**Making Representations:**

**Process:**

**Consultees:**

**Background Documents:** Lord Mayoralty 2022/23

### Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 31/01/22



## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 09/12/21

**Item Type:** Executive Decision - of 'Normal' Importance

**Title of Report:** Haxby Station – Site Selection

**Description:** The purpose of this report is to consider the potential sites for a new Haxby Station and recommend a single preferred site to be taken forward for further development.

Executive Members will be asked to, subject to previous approvals at Executive on 30 September 2021, approve a preferred single site to take forward for further development as the potential location of the new Haxby Station.

This item will be deferred to the 18 November 2021 Executive Meeting. Following the September Executive meeting the Council has been busy finalising the purchasing of the land. However, in the short timeframe between the Executive approving the purchase and the need for reports for the next meeting being published, the Council has not been able to finish all the necessary legal processes in time for a report to go to October's meeting. The potential for this postponement was discussed at the September Executive meeting, given the short time available to finalise the acquisition before the publication of reports for the next meeting. Work continues on the project and is not expected to impact the timelines for the wider Haxby station project.

This item has been deferred to the 9 December Executive meeting. Reason: To enable all legal processes to be finalised.

**Wards Affected:** Haxby and Wigginton Ward

**Report Writer:** Richard Holland      **Deadline for Report:** 29/11/21

**Lead Member:** Executive Member for Transport

**Lead Director:** Corporate Director of Place

**Contact Details:** Richard Holland

Richard.Holland@york.gov.uk

### Implications

**Level of Risk:** 04-08 Regular      **Reason Key:**  
monitoring required

### Making Representations:

**Process:** Public consultation on the principle of a Station at Haxby was undertaken locally during May 2020, as part of the bid process for

DfT New Station Funding.

Further public consultation expected to be undertaken prior to progressing to the next delivery stage.

Consultation will be undertaken, at the next development, stage with:

- Local residents of Haxby & Wigginton.
- Network Rail, as partner organisation in this project.

**Consultees:**

**Background Documents:** Haxby Station – Site Selection

**Call-In**

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 31/01/22

## FORWARD PLAN ITEM

**Meeting:** Executive Member for Finance and Performance

**Meeting Date:** 13/12/21

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** Interim Financial Inclusion/Welfare Benefits Update Report

**Description:** This paper will update the Executive Members on:

- financial inclusion (FI) activity during 2021/22 to date including delivery of FI grant schemes;
- for these periods an update on benefits statistics and performance as administered by the council including the York Financial Assistance Scheme, and additional covid emergency funding provided by the council;
- any ongoing impact of welfare benefits changes in York, including Universal Credit and importantly the support available for residents in dealing with this and Covid-19 challenges;
- any other necessary recommendations and decisions around Financial Inclusion funding.

The Executive Member in consultation with the Executive Member for Housing & Safer Neighbourhoods will be asked to note the contents of the report and approve any decisions in relation to financial inclusion funding, if required.

**Wards Affected:** All Wards

**Report Writer:**

**Deadline for Report:**

**Lead Member:**

Executive Member for Finance and Performance

**Lead Director:**

Director of Customer & Communities

**Contact Details:**

Pauline Stuchfield, Director of Customer & Communities

pauline.stuchfield@york.gov.uk

**Implications**

**Level of Risk:**

**Reason Key:**

**Making Representations:**

**Process:** N/A as this report is in the main for information.

Consultees:

Feedback from Financial Inclusion Steering Group and Advice York partners will be sought on up to date city wide activity and data

**Consultees:**

**Background Documents:**

**Call-In**

If this item is called-in, it will be considered by the  
Corporate and Scrutiny Management Committee on:

31/01/22

## FORWARD PLAN ITEM

**Meeting:** Executive Leader (incorporating Policy, Strategy and Partnerships)

**Meeting Date:** 13/12/21

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** Financial Strategy 2022/23 to 2026/27

**Description:** Purpose of Report: To review and agree the financial strategy.

The Executive Members will be asked to agree the financial strategy.

**Wards Affected:** All Wards

**Report Writer:**

**Deadline for Report:**

**Lead Member:** Executive Leader (incorporating Policy, Strategy and Partnerships)

**Lead Director:** Chief Finance Officer

**Contact Details:** Debbie Mitchell

debbie.mitchell@york.gov.uk

### Implications

**Level of Risk:**

**Reason Key:**

**Making Representations:**

**Process:**

**Consultees:**

**Background Documents:**

### Call-In

If this item is called-in, it will be considered by the  
Corporate and Scrutiny Management Committee on:

31/01/22

## FORWARD PLAN ITEM

**Meeting:** Executive Member for Finance and Performance

**Meeting Date:** 13/12/21

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** Approval of ICT procurements with a whole life contract value of over £250k: HR & Payroll System

**Description:** Purpose of Report: This is a retrospective report to meet the requirement for transparency regarding procurements of this nature which have been agreed as routine by the Monitoring Officer and the Acting Section 151 Officer (Chief Finance Officer), and approved by the relevant Chief Officer. In this case due to contract renewal timescales and the critical system involved this has not been possible prior to the decision and so this scrutiny will be provided in this subsequent public Executive Member Decision Session.

The Executive Member will be asked to note the decision taken to approve the reprocurement of a HR & Payroll system for the council at a total three year cost of £343k as laid out in the Annex in the report.

**Wards Affected:** All Wards

**Report Writer:**

**Deadline for Report:**

**Lead Member:**

Executive Member for Finance and Performance

**Lead Director:**

Director of Customer & Communities

**Contact Details:**

Pauline Stuchfield, Director of Customer & Communities

pauline.stuchfield@york.gov.uk

### Implications

**Level of Risk:**

**Reason Key:**

**Making Representations:**

**Process:**

**Consultees:**

**Background Documents:** Approval of ICT procurements with a whole life contract value of over £250k: HR  
Annex HR Contract Renewal docx.docx.pdf

### Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

31/01/22

## FORWARD PLAN ITEM

**Meeting:** Executive Member for Children, Young People and Education

**Meeting Date:** 14/12/21

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** Financial strategy 2022/23 to 2026/27

**Description:** Purpose of Report: To review and agree the financial strategy.

The Executive Members will be asked to agree the financial strategy.

**Wards Affected:** All Wards

**Report Writer:**

**Deadline for Report:**

**Lead Member:**

Executive Member for Culture, Leisure and Communities,  
Executive Member for Children, Young People and Education

**Lead Director:**

Chief Finance Officer

**Contact Details:**

Debbie Mitchell

debbie.mitchell@york.gov.uk

**Implications**

**Level of Risk:**

**Reason Key:**

**Making Representations:**

**Process:**

**Consultees:**

**Background Documents:**

**Call-In**

If this item is called-in, it will be considered by the  
Corporate and Scrutiny Management Committee on:

31/01/22

## FORWARD PLAN ITEM

**Meeting:** Executive Member for Health and Adult Social Care

**Meeting Date:** 15/12/21

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** Public Health Grant Allocation

**Description:** Purpose of Report: To present the Executive Member with details of the Local Authority Public Health Grant Allocation 2021/22. The report will provide an update on delivery against agreed budget savings and priorities for investment of non-committed public health grant.

The Executive Member will be asked to agree the update on delivery against agreed budget savings and priorities for investment of non-committed public health grant.

This item was postponed until the 16 June 2021 to allow for further consideration of the decision making process of non-urgent items while social distancing remains in place. The item has now been deferred until 14 July, due to Covid pressures on work more time is required to finalise this report.

This item has now been deferred until 15 September, the report has been delayed due to work pressures arising from the COVID-19 pandemic.

This item has now been deferred until 10 November 2021, the report has been deferred to allow for further consultation with the Humber, Coast and Vale Integrated Care System on the future arrangements for jointly funded public health posts.

This item has now been deferred until 15 December 2021 to allow for consideration of any impacts on the public health budget arising from the Comprehensive Spending Review.

**Wards Affected:** All Wards

**Report Writer:**

**Deadline for Report:**

**Lead Member:**

Executive Member for Health and Adult Social Care

**Lead Director:**

Director of Public Health

**Contact Details:**

Sharon Stoltz, Director of Public Health, City of York

sharon.stoltz@york.gov.uk

**Implications**

**Level of Risk:**

**Reason Key:**

**Making Representations:**



**Process:**

**Consultees:**

**Background Documents:**

**Call-In**

If this item is called-in, it will be considered by the  
Corporate and Scrutiny Management Committee on:

31/01/22

## FORWARD PLAN ITEM

**Meeting:** Executive Member for Health and Adult Social Care

**Meeting Date:** 15/12/21

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** Financial Strategy 2022/23 to 2026/27

**Description:** Purpose of Report: To review and agree the financial strategy.

The Executive Member will be asked to agree the financial strategy.

**Wards Affected:** All Wards

**Report Writer:**

**Deadline for Report:**

**Lead Member:**

Executive Member for Health and Adult Social Care

**Lead Director:**

Chief Finance Officer

**Contact Details:**

Debbie Mitchell

debbie.mitchell@york.gov.uk

### Implications

**Level of Risk:**

**Reason Key:**

**Making Representations:**

**Process:**

**Consultees:**

**Background Documents:**

### Call-In

If this item is called-in, it will be considered by the  
Corporate and Scrutiny Management Committee on:

31/01/22

## FORWARD PLAN ITEM

**Meeting:** Executive Member for Economy and Strategic Planning

**Meeting Date:** 15/12/21

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** Financial Strategy 2022/23 to 2026/27

**Description:** Purpose of Report: To review and agree the financial strategy.

The Executive Members will be asked to agree the financial strategy.

**Wards Affected:** All Wards

**Report Writer:**

**Deadline for Report:**

**Lead Member:**

Executive Member for Economy and Strategic Planning

**Lead Director:**

Chief Finance Officer

**Contact Details:**

Debbie Mitchell

debbie.mitchell@york.gov.uk

**Implications**

**Level of Risk:**

**Reason Key:**

**Making Representations:**

**Process:**

**Consultees:**

**Background Documents:**

**Call-In**

If this item is called-in, it will be considered by the  
Corporate and Scrutiny Management Committee on:

31/01/22

## FORWARD PLAN ITEM

**Meeting:** Executive Member for Housing & Safer Neighbourhoods

**Meeting Date:** 16/12/21

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** Financial Strategy 2022/23 to 2026/27

**Description:** Purpose of Report: To review and agree the financial strategy.

The Executive Members are asked to agree the financial strategy.

**Wards Affected:** All Wards

**Report Writer:**

**Deadline for Report:**

**Lead Member:** Executive Member for Housing & Safer Neighbourhoods

**Lead Director:** Chief Finance Officer

**Contact Details:** Debbie Mitchell

debbie.mitchell@york.gov.uk

**Implications**

**Level of Risk:**

**Reason Key:**

**Making Representations:**

**Process:**

**Consultees:**

**Background Documents:**

**Call-In**

If this item is called-in, it will be considered by the  
Corporate and Scrutiny Management Committee on:

31/01/22

## FORWARD PLAN ITEM

**Meeting:** Executive Member for Children, Young People and Education

**Meeting Date:** 11/01/22

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** Admissions Arrangements for the 2023/24 School Year

**Description:** Purpose of Report: To seek approval for the City of York Council co-ordinated schemes and admission policies for the 2023/24 school year. It also seeks approval of the proposed individual school published admission numbers (PANs) for the academic year beginning in September 2023. The report follows a period of 6 weeks consultation.

The Executive Member will be asked to approve the admission arrangements (admissions policies and published admission numbers) for all schools for whom the local authority is the admissions authority, for entry into school in September 2023.

**Wards Affected:** All Wards

**Report Writer:**

**Deadline for Report:**

**Lead Member:**

Executive Member for Children, Young People and Education

**Lead Director:**

Corporate Director of People

**Contact Details:**

Rachelle White, School Admissions Manager, Barbara Mands, Acting Deputy Head of Service & Policy & Planning Manager

rachelle.white@york.gov.uk, barbara.mands@york.gov.uk

### Implications

**Level of Risk:**

**Reason Key:**

### Making Representations:

**Process:**

Consultation process:

The statutory requirement is for a six week consultation 4th October to 14th November

Consultees:

Headteachers and governing bodies of all schools in the City of York area, admissions authorities other than CYC (Voluntary Aided and Academy schools), neighbouring admissions authorities, dioceses of Church of England and Roman Catholic churches. Also any parent/carers of children in the area who respond to consultation documents.

**Consultees:**

**Background Documents:**

**Call-In**

If this item is called-in, it will be considered by the  
Corporate and Scrutiny Management Committee on:

31/01/22

## FORWARD PLAN ITEM

**Meeting:** Executive Member for Environment and Climate Change

**Meeting Date:** 12/01/22

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** York 5 Year Flood Plan Update

**Description:** Purpose of Report: City of York Council are working closely with the Environment Agency in the development of flood risk management schemes across the city, updates from both organisations will be brought to the Executive Member for further consideration and recommendation.

The Executive Member will be asked to consider the updates detailed in the report and any supporting presentations, comment their content and recommended actions.

**Wards Affected:** All Wards

**Report Writer:**

**Deadline for Report:**

**Lead Member:**

Executive Member for Environment and Climate Change

**Lead Director:**

Corporate Director of Place

**Contact Details:**

Steve Wragg, Flood Risk Manager

Tel: 01904 553401

steve.wragg@york.gov.uk

### Implications

**Level of Risk:**

**Reason Key:**

**Making Representations:** Not Applicable.

**Process:**

Development of programme materials with Environment Agency via Regional Flood and Coastal Committee meetings and programme board of all flood alleviation schemes. Bi-annual meetings with Economy & Place Scrutiny. All relevant officers and members.

**Consultees:**

**Background Documents:**

### Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

31/01/22

## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 13/01/22

**Item Type:** Executive Decision - a 'Key Issue' - decision leading to savings or expenditure of £500,000 or above

**Title of Report:** Future Libraries Investment Programme

**Description:** Purpose of Report: To provide an update on the Council's investment programme into Libraries, including proposals for investment based on public consultation and the Explore vision for libraries and archive services.

The Executive will be asked to:

- Approve the capital expenditure for the programme against each project
- Approve related property matters that are part of the projects solutions offered
- Approve the procurement of building contracts
- Approve lease arrangements between partners involved.

**Wards Affected:** Acomb Ward; Clifton Ward; Haxby and Wigginton Ward

**Report Writer:** Andrew Laslett

**Deadline for Report:** 31/12/21

**Lead Member:** Executive Member for Culture, Leisure and Communities

**Lead Director:** Director of Customer & Communities

**Contact Details:** Andrew Laslett, Head of Strategic Services (Leisure & Community Centres)

andrew.laslett@york.gov.uk

### Implications

**Level of Risk:**

**Reason Key:**

A decision which is likely to result in the Council incurring expenditure, or making savings which are significant having regard to the Council's budget for the service or function to which the decision relates. The savings or expenditure are significant if they are equal to or greater than £500,000 or equal to or greater than £100,000 where the savings or expenditure exceeds 10% of the budget for the service plan area whichever is the less.



Expenditure in excess of these levels will not constitute a key decision if such expenditure is made as part of the implementation of a decision which itself was a key decision e.g. the award of a contract.

**Making Representations:**

**Process:** Each library investment project will be subject to public and stakeholder consultation

**Consultees:**

**Background Documents:** Future Libraries Investment Programme  
Future Libraries Investment Programme

**Call-In**

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 31/01/22

## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 13/01/22

**Item Type:** Executive Decision - of 'Normal' Importance

**Title of Report:** National Reforms to the NHS and Impact on the Council

**Description:** Purpose of Report: To consider a report on local work within the NHS to plan for the changes and work within CYC to assess the implications for the Council.

The Executive will be asked to note the progress report and consider some of the options for the York Health and Care System and the implications for the Council.

**Wards Affected:** All Wards

**Report Writer:** Sharon Stoltz                      **Deadline for Report:** 31/12/21

**Lead Member:** Executive Member for Health and Adult Social Care

**Lead Director:** Director of Public Health

**Contact Details:** Sharon Stoltz, Director of Public Health, City of York

sharon.stoltz@york.gov.uk

### Implications

**Level of Risk:** 04-08 Regular                      **Reason Key:**  
monitoring required

### Making Representations:

**Process:** A discussion paper has been through a variety of internal processes including CMT; PH CMT and an ongoing project group leading on work in this area.

### Consultees:

**Background Documents:** National Reforms to the NHS and Impact on the Council

### Call-In

If this item is called-in, it will be considered by the                      31/01/22  
Corporate and Scrutiny Management Committee on:

## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 13/01/22

**Item Type:** Executive Decision - of 'Normal' Importance

**Title of Report:** Provision of Affordable Homes on New Developments Scrutiny Review Final Report

**Description:** Purpose of Report: To present findings of scrutiny review into affordable homes on new developments.

The Executive will be asked to note the findings of the scrutiny review and approve the recommendations within the final report of the Housing & Community Safety Policy & Scrutiny Committee.

This item has now been deferred from the 09/12/2021 to allow for additional work to be undertaken in drafting the report.

**Wards Affected:** All Wards

**Report Writer:** Rachel Antonelli      **Deadline for Report:** 31/12/21  
**Lead Member:** Executive Member for Housing & Safer Neighbourhoods  
**Lead Director:** Director of Governance  
**Contact Details:** Rachel Antonelli,  
rachel.antonelli@york.gov.uk

### Implications

**Level of Risk:** 04-08 Regular      **Reason Key:**  
monitoring required

**Making Representations:**

**Process:**

**Consultees:**

**Background Documents:** Provision of Affordable Homes on New Developments Scrutiny Review Final Report

### Call-In

If this item is called-in, it will be considered by the      31/01/22  
Corporate and Scrutiny Management Committee on:

## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 13/01/22

**Item Type:** Executive Decision - of 'Normal' Importance

**Title of Report:** Extension of Contract for Long-Acting Reversible Contraception

**Description:** Purpose of Report: To seek Executive approval to extend the provider's current Long-Acting Reversible Contraception ("LARC") Services, by directly awarding a brand new contract for provision of the same for a further two years to June 2024 without re-advertising the service through tender exercise under the Public Contract Regulations 2015 ("PCRs" or the Council's Contract Procedure Rules ("CPRs").

The Executive will be asked to:

- Award the direct award of a brand new LARC Services contract to NIMBUSCARE for 2 years without first carrying out any competitive tender or request for quotes under the PCRs and/or CPRs
- Sign off the financial envelope on the combined budget of £888,692.75

**Wards Affected:** All Wards

**Report Writer:** Sharon Stoltz                      **Deadline for Report:** 31/12/21

**Lead Member:** Executive Member for Health and Adult Social Care

**Lead Director:** Director of Public Health

**Contact Details:** Sharon Stoltz, Director of Public Health, City of York

sharon.stoltz@york.gov.uk

### Implications

**Level of Risk:** 04-08 Regular                      **Reason Key:**

monitoring required

### Making Representations:

**Process:** Within CYC procurement, finance and legal colleagues have been consulted and their full comments are included in the main report.

Consultees:

Finance: Support the extension of current contract with Nimbuscare. LARC recharges are based on activity and there is currently sufficient budget to cover the cost.

Procurement: Support the ambition to achieve a fully integrated sexual health provision across the city which would mean commissioning both LARC and the Integrated Sexual Health Service through one procurement exercise. In order to achieve

this goal alongside the inclusion of the ICS commissioning requirements for LARC then procurement supports the extension of the contract through the submission of a waiver for the contract period 1st July 2022 to 30th June 2024.

Legal: Wish to help facilitate a LARC service solution for Public Health to meet service need. Supportive of long term intention to incorporate LARC services into integrated sexual health system.

Legal team advice here however that proposed direct award arrangement subject of the report does not comply with competition requirements required by the Public Contracts Regulation 2015 ("PCRs"). As such, if approved, we would highlight that there is a resulting risk of legal challenge to the Council, and that and the decision to carry out the technically non-compliant direct award process will be in the public domain. Decision makers would need to be content with the risk and the public nature of PCR non-compliance.

**Consultees:**

**Background Documents:** Extension of Contract for Long-Acting Reversible Contraception

**Call-In**

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 31/01/22

## FORWARD PLAN ITEM

**Meeting:** Executive Member for Transport

**Meeting Date:** 18/01/22

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** Directorate of Place 2021/22 Transport Capital Programme – Monitor 2 Report

**Description:** Purpose of Report: To set out progress to date on schemes in the 2021/22 Transport Capital Programme, and propose adjustments to scheme allocations to align with the latest cost estimates and delivery projections.

The Executive Member will be asked to approve the amendments to the 2021/22 Directorate of Place Transport Capital Programme.

**Wards Affected:** All Wards

**Report Writer:**

**Deadline for Report:**

**Lead Member:** Executive Member for Transport

**Lead Director:** Corporate Director of Place

**Contact Details:** Tony Clarke

tony.clarke@york.gov.uk

### Implications

**Level of Risk:**

**Reason Key:**

**Making Representations:** Not Applicable.

**Process:** All relevant members and officers.

**Consultees:**

**Background Documents:** Directorate of Place 2021/22 Transport Capital Programme – Monitor 2 Report  
2122 Capital Programme Consolidated Report Annex 2.pdf  
2122 Capital Programme Consolidated Report Annex 3.pdf  
2122 Capital Programme Consolidated Report.pdf  
2122 Capital Programme M1 Report Annex 1.pdf  
2122 Capital Programme M1 Report Annex 2.pdf  
2122 Capital Programme M1 Report Annex 3.pdf  
2122 Capital Programme M1 Report.pdf  
EP2122 Capital Programme Budget Report Annex 1.pdf  
EP2122 Capital Programme Budget Report Annex 2.pdf  
EP2122 Capital Programme Budget Report.pdf

### Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 31/01/22

## FORWARD PLAN ITEM

**Meeting:** Executive Member for Transport

**Meeting Date:** 18/01/22

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** Acknowledgement of Receipt of Petitions

**Description:** Purpose of Report: Acknowledgement of receipt of petitions submitted to Full Council on 21 October 2021 and presentation of options for addressing the concerns raised.

- Petition: Irwin Avenue/Malton Road traffic calming measures presented by Cllr Douglas
- Petition: Black Dyke Lane - Road Safety Measures presented by Cllr Hook

The Executive Member will be asked to consider whether to approve the proposed way forward for the resolution of the items raised in the petitions.

**Wards Affected:** Heworth Ward; Rural West York Ward

**Report Writer:**

**Deadline for Report:**

**Lead Member:** Executive Member for Transport

**Lead Director:** Corporate Director of Place

**Contact Details:** David Mercer, Tony Clarke

david.mercer@york.gov.uk, tony.clarke@york.gov.uk

**Implications**

**Level of Risk:**

**Reason Key:**

**Making Representations:**

**Process:** All relevant officers and members will be consulted.

**Consultees:**

**Background Documents:**

**Call-In**

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

31/01/22

## FORWARD PLAN ITEM

**Meeting:** Executive Member for Transport

**Meeting Date:** 18/01/22

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** Burton Stone Lane – Ward Committee Scheme – Traffic Calming Improvements

**Description:** Purpose of Report: Following a request from ward members (and subsequent petition) to review the existing traffic calming within the 20mph zone on Burton Stone Lane between the A19 Clifton and Grosvenor Road, this report outlines the results of the review and public consultation, and provides a recommended solution to address the concerns.

The Executive Member will be asked to consider whether to approve the proposed scheme for implementation or an amended scheme taking into account the results of the consultation and road safety audit.

**Wards Affected:** Clifton Ward

**Report Writer:**

**Deadline for Report:**

**Lead Member:** Executive Member for Transport

**Lead Director:** Corporate Director of Place

**Contact Details:** Louise Robinson

[louise.robinson@york.gov.uk](mailto:louise.robinson@york.gov.uk)

### Implications

**Level of Risk:**

**Reason Key:**

**Making Representations:** Not Applicable

**Process:** All relevant officers and members will be consulted.

**Consultees:**

**Background Documents:**

### Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

31/01/22